

LA CASA

COTTAGE RESORT



Maintenance Program
2015/2016

Year Round Maintenance & Monitoring Package

May 1.2015 to May 1.2016 ~ \$1,195/cottage

Includes:

1. Basic Furnace and A/C care
2. Replace light bulbs
3. Door lock maintenance
4. Deck cleaning
5. Maintain and test smoke detectors
6. Seasonal water shut on and off service
7. Seasonal carpet shampoo
8. Duvet cover clean
9. Interior window clean
10. Lawn and irrigation care
11. Maintain weed control in rocks
12. Respond to guest service calls, such as:
 - a. Door lock won't work
 - b. BBQ doesn't work
 - c. Air conditioning is freezing up
 - d. Wasp nest
 - e. Leaky faucets
 - f. Cable problems
 - g. unplug toilets



13. Coordinate owner direct service calls, such as:
 - a. Landscaping
 - b. Replace stolen/broken items (i.e: patio umbrellas, cutlery, glassware)
 - c. Irrigation maintenance
 - d. Pest control
 - e. Exterior Painting
 - f. Exterior Window Washing
 - g. Appliance repair
 - h. Window washing

14. Winter Monitoring
 - a. Weekly cottage monitoring
 - b. Power off hot water tank
 - c. Adjust temperature on furnace and fireplace
 - d. Shut off water
 - e. Empty toilet bowl water
 - f. Bring in umbrella and deck cushions
 - g. Ensure all windows and doors are locked

Year Round Housekeeping

As an existing member of our rental program, you already have had access to the many benefits of our Housekeeping. Through this housekeeping program, owners invest in 3 sets of towels based on the occupancy of the cottage and 3 sets of sheets for each bed. We take care of the rest! Here is a recap of the program highlights:

1. Simple Online booking system to track bookings and arrange for cleanings 24/7
2. Ease of payment with credit card access
3. Professional and experienced commercial cleaning
4. Bulk purchasing power for investment in 3 sets of sheets per bed, and 3 sets of towels based on occupancy numbers for cottage.

Getting Started

Want to get started? Fill out the credit authorization form and send it back to us or call us today for more information about whether a maintenance program makes sense for you. Knowing that your cottage maintenance is taken care of can be very liberating. We will free up time in your days so you can spend more time doing what you love!

brad@lacasacottageresort.com
1-888-226-5566

Credit Card Payment Authorization Form

Want to get started right away? Please fill out the authorization form below and send it back!

CREDIT CARD TYPE : Visa, Master Card, or Rental Deduction:

EXPIRATION DATE OF CARD:

CREDIT CARD NUMBER:

CVV CODE(Last 3 Digit Back of Credit Card):

CREDIT CARD HOLDER NAME:

BILLING ADDRESS:

HOME PHONE:

BUSINESS PHONE:

AUTHORIZATION AMOUNT:

Amount	\$1,195.00
Tax	\$ <u>59.75</u>
TOTAL AMOUNT	\$1,254.75

I HEREBY AUTHORIZE LLOYDS TRAVEL & CRUISES TO USE THE CREDIT CARD LISTED ABOVE FOR PAYMENT OF A MAINTENANCE PACKAGE AT LA CASA RESORT, THAT WAS AUTHORIZED BY ME. IT IS UNDERSTOOD LLOYDS TRAVEL & CRUISES WILL WRITE "SIGNATURE ON FILE" ON THE CHARGE CARD FORM AND THAT SAID CHARGE WILL BE HONOURED BY ME.

Card Holder's Name _____

Signature: X _____

Date: _____

Please email completed form to brad@lacasacottageresort.com or fax to 604.872.0882.

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www.lacasacottageresort.com